



THE BRITISH ACADEMY

PROSPECTUS 2018





THE BRITISH
ACADEMY

TABLE OF CONTENTS

Our vision.....	4
Our history	5
Our mission	6
Why Cambridge.....	7
Characteristics of the british academy.....	10
Pre - foundation (grade 7)	12
Foundation (grade 8)	13
Igcse (grade 9 and 10).....	14
A level (grade13).....	20
Recognised subject list.....	22
Cambridge qualification equivalence for south africa.....	22
Summary of hesa minimum admission requirements for exemption for bachelor degree purposes	23
Teaching philosophy	25
Thinking skills program	26
Personal development programme	27
2017 Year calendar	30
2017 Year calendar	30
School fees.....	31
Stationery and textbooks	34
Examination procedures.....	35
Code of conduct.....	36
Dress code	36
Campuses	37
Brooklyn.....	37
Knysna	38
Notes:.....	39
.....	40





THE BRITISH
ACADEMY

THE BRITISH ACADEMY (PTY) LTD

Dear Prospective Parents

To work with young adults is one of the most fulfilling experiences, but also the realisation that we can have a lifetime effect on an individual's life and how he or she perceives themselves.

My vision for The British Academy is to have a Cambridge school with an excellent academic program, where both teachers and students are self-motivated and aspire to their best ability.

I want a team of teachers that are warm, accessible, enthusiastic, caring and demonstrate a commitment to the school and the students. We have a team of teachers who exhibit expertise in the subjects they are teaching and spend time continuing to gain new knowledge in their respective fields. They will present material in an enthusiastic manner and instil a hunger in our students to learn more on their own.

A good school does not only have the best academic program or the best qualified teachers, but also provides an environment where no student is left out or does not fit in because they are different from the norm.

Together with our team of educators, I want to instil a school climate conducive to learning and also develop a social and academic climate that gives students a strong feeling of belonging. Students need to feel proud of their school, feel they belong, feel they are wanted and nurtured by the school. Students adopt a high morale due to the cooperation of teachers, staff, and parents who work closely together to provide the best school environment for our students.

Mrs. Marilís Pieters

“ My vision for The British Academy is to have a Cambridge school with an excellent academic program, where both teachers and students are self-motivated and aspire to their best ability. ”



THE BRITISH
ACADEMY

OUR VISION

The British Academy is an independent centre for Cambridge International Examination (CIE) studies.

Our Brooklyn Campus offers a variety of courses in Cambridge Foundation Checkpoint, IGCSE and A Level qualifications. We attract both local and international students.

The vision of The British Academy is simple: to provide the best learning environment within which students can achieve their highest possible academic results. In a society where even private tuition does not guarantee

a quality education, our basic starting point is that world class results start with world class teachers.

“ Our vision would see the bar for private tuition raised to a new level where actual results are the only benchmark of excellence. ”





THE BRITISH
ACADEMY

OUR HISTORY

The British Academy (TBA) is a vibrant, young Cambridge International School that has distinguished itself through the quality of its academic program as evidenced in numerous 'highest mark in South Africa' awards over the last two years.

In 2012, the original campus opened its doors in Centurion, initially focusing on part time Cambridge courses and Extra Lessons. However, by January 2013 the demand for full time tuition grew to such an extent that full time courses became part of the standard curriculum. Scarcely a year later TBA have produced at least five national 1st places and numerous A* results, underlining the robust nature of its academic program.

In October 2013 TBA acquired its flagship Brooklyn Campus in Pretoria and subsequently moved to its

current location early in 2014. The demand for a highly focused but fun academic environment not only meant expansion to a larger and better equipped campus but also extending the courses offered to Foundation Level (GR8) and IGCSE-1 (GR9) to ensure the full 'high school' curriculum is covered.

Since then we have expanded our Brooklyn campus to offer Pre-Foundation level, and also expanded through our brand new campus in Knysna.





THE BRITISH
ACADEMY

OUR MISSION

Our motto is “**Per Aspera Ad Astra**” which translates as “Through Adversity to the Stars” and this perfectly captures our approach to teaching.

This is a no nonsense approach where old world values meet contemporary teaching practices. Therefore much is expected from both teachers and students alike.

From our teaching staff we expect not only that students be prepared for the challenging CIE examinations, but that students are prepared for life beyond the Academy, especially the challenges that would face them at University or College.

From our students we expect the discipline and dedication which would see them reach their full academic potential. We strive to instill a value system that fully appreciates the sacrifices one has to make in order to be successful in life.

The British Academy’s mission is to equip and motivate our students to strive to become confident, well-mannered, articulate and well educated citizens of the world who will contribute positively to society.

The British Academy believes in honest, transparent communication and partnership between the educators, students and parents. The British Academy fosters a safe, pleasant, intimate and dynamic learning environment, where every student will feel comfortable and motivated to achieve their full potential.

Our dedicated and passionate educators will ensure that the highest standard of education is provided and that the students receive equal opportunity to realize their potential through individual goal setting that is realistic and obtainable.





THE BRITISH
ACADEMY

WHY CAMBRIDGE

The Cambridge approach supports schools to develop learners who are confident, responsible, reflective, innovative and engaged– equipped for success in our fast-changing, modern world.

Cambridge qualifications provide learners with a passport to success in education, university and employment and obtainable.

WHY CHOOSE CAMBRIDGE?

Our international education programs have a proven reputation for being an excellent preparation for university, employment and life. Our curriculum is flexible,

integrated and stimulating to teach. Schools can choose all or part of our provision to suit their learners' needs.

Cambridge offers schools:

- internationally recognized qualifications
- excellence in education
- a learner-centered approach
- progressive and flexible programs
- comprehensive support



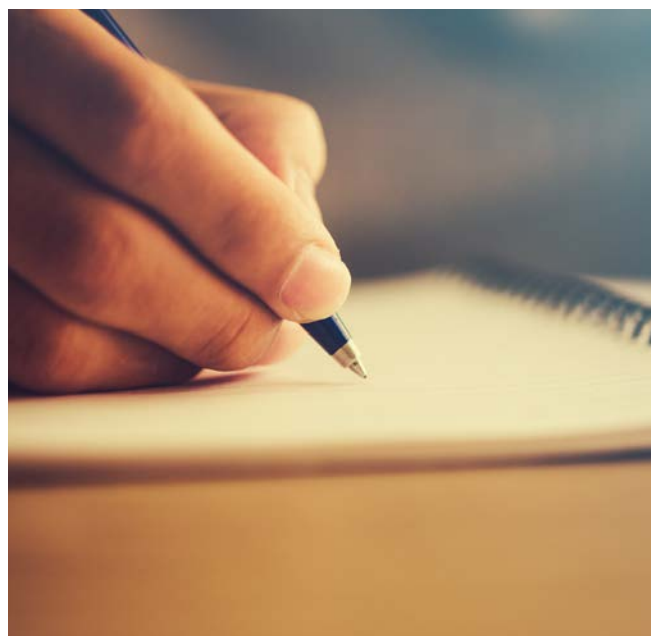


THE BRITISH
ACADEMY

Cambridge Pre Foundation and Foundation Level (Checkpoint):

Cambridge Checkpoint tests have been designed to assess learning at the end of Cambridge Secondary 1. They are available in English, mathematics and science, and give valuable feedback on learners' strengths and weaknesses before they progress to the next stage of education.

The tests are marked in Cambridge and provide schools with an external international benchmark for learner performance. Each learner receives a statement of achievement and a diagnostic feedback report, giving schools detailed information and parents extra trust in the feedback they receive.



Cambridge IGCSE Level:

The Cambridge IGCSE curriculum offers a variety of routes for learners with a wide range of abilities, including those whose first language is not English.

We help schools build a curriculum around their specific needs. Starting from a foundation of core subjects, it is easy to add breadth and cross-curricular perspectives. Encouraging learners to engage with a variety of subjects, and make connections between them, is fundamental to our approach.

For schools, Cambridge IGCSE offers a flexible and stimulating curriculum, supported with excellent resources and training.

For learners, Cambridge IGCSE helps improve performance by developing skills in creative thinking, enquiry and problem solving. It is the perfect springboard to advanced study.

“ The tests are marked in Cambridge and provide schools with an external international benchmark for learner performance. ”

Cambridge AS and A Level:

Cambridge International AS and A Level develops learners' knowledge, understanding and skills in:

- In-depth subject content
- Independent thinking
- Applying knowledge and understanding to new as well as familiar situations
- Handling and evaluating different types of information source
- Thinking logically and presenting ordered and coherent arguments
- Making judgements, recommendations and decisions
- Presenting reasoned explanations, understanding implications and communicating them logically and clearly
- Working and communicating in English

We offer a choice of 55 subjects and schools can offer them in almost any combination. This flexibility means schools can build an individualised curriculum, and learners can choose to specialise in a particular subject area or study a range of subjects. Cambridge International A Level is typically a two-year course, and Cambridge International AS Level is typically one year. Some subjects can be started as a Cambridge International AS Level and extended to a Cambridge International A Level.





THE BRITISH
ACADEMY

CHARACTERISTICS OF THE BRITISH ACADEMY

The British Academy is a place where every learner matters. At The British Academy we strive to have learners who are content, happy and self-driven through:

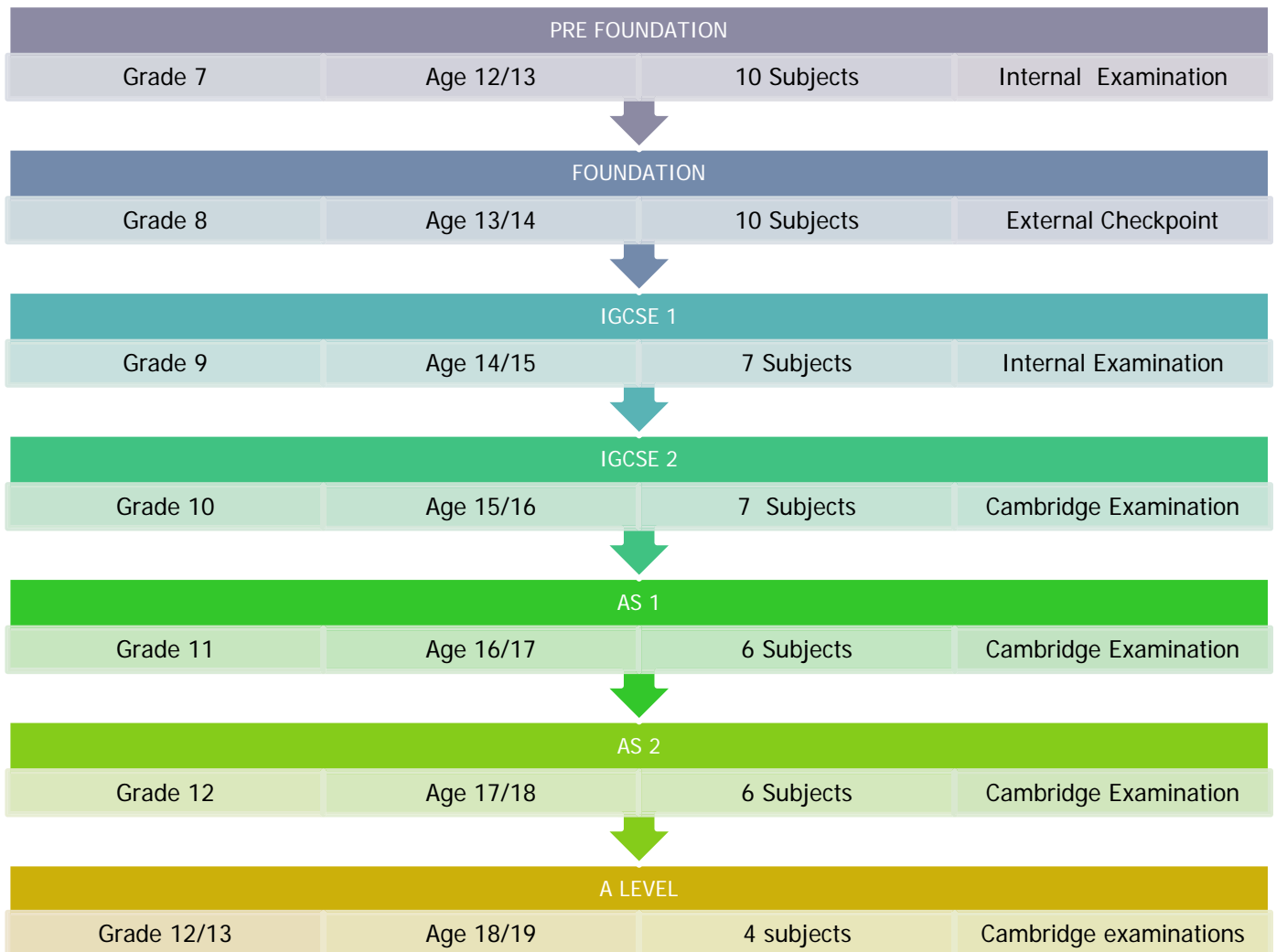
- International Cambridge Curriculum
- Qualified supportive innovative teaching staff
- Passionate, nurturing school environment
- Small learning communities
- Invitational teaching philosophy
- Biolink Concentration program
- Creative Thinking
- Positive behaviour support
- Mentorship program
- Outreach; community program
- Disciplined but relaxed environment which is conducive to learning
- On-going professional development
- Partnership and open communication to our parents
- Bully-free zone





THE BRITISH
ACADEMY

ACADEMIC CURRICULUM



The British Academy has met all the standards required by University of Cambridge International Examinations (CIE) to be a Cambridge International Examination Centre (Registered Centre ZA 123).

The British Academy offers a range of internationally accepted qualifications including:



THE BRITISH
ACADEMY

PRE - FOUNDATION (GRADE 7)

Cambridge Foundation level builds on the primary stage and develops student's knowledge and skills. At the end of this level students will write an Internal Examination in all subjects.

Students join us from a wide range of schools and the focus in the Pre-Foundation Year (Grade 7) is on ten academic subjects.

These are:

SUBJECT	CODE	PAPER
English Language	Internal	
One Second Language (Afrikaans/French/Spanish)	Internal	
Mathematics	Internal	
Chemistry (Combined Sciences)	Internal	
Physics (Combined Sciences)	Internal	
Biology (Combined Sciences)	Internal	
Geography	Internal	
History	Internal	
EMS	Internal	
Drama	Internal	
Physical Education	Internal	
Learning Skills / Life Skills	Internal	



THE BRITISH
ACADEMY

FOUNDATION (GRADE 8)

Cambridge Foundation level builds on the primary stage and develops student's knowledge and skills. At the end of this level students will write a Cambridge Checkpoint Test in the three major subjects, set and marked by the Cambridge International Examination Board.

The checkpoint exam must be written before students may register for the IGCSE Level.

Students join us from a wide range of schools and the focus in the Foundation Year (Grade 8) is on ten academic subjects.

These are:

SUBJECT	CODE	PAPER
English Language	1111	01 / 02
One Second Language (Afrikaans/French/Spanish)		
Mathematics	1112	01 / 02
Chemistry (Combined Sciences)	1113	01 / 02
Physics (Combined Sciences)	1113	01 / 02
Biology (Combined Sciences)	1113	01 / 02
Geography	Internal	
History	Internal	
EMS	Internal	
Drama	Internal	
Physical Education	Internal	
Learning Skills / Life Skills	Internal	



THE BRITISH
ACADEMY

IGCSE (GRADE 9 AND 10)

In the two years (Grade 9 and 10) and following the Foundation Year, our students prepare for formal external examinations in seven subjects.

IGCSE qualifications provide a solid foundation for higher level courses such as A and AS Levels.

A minimum requirement for RSA Matriculation Certificate is: 5 IGCSE and 3 AS subjects.

Students need 7 subjects from the curriculum areas. The subjects selected must include two different languages, English 1st Language being compulsory. No student with fewer subjects than six IGCSE subjects will be awarded an ICE certificate (Cambridge International Certificate of Education). Students cannot take Afrikaans and French together.

IGCSE 1 (Grade 9) Internal Examination (7 Subjects)

SUBJECT	CODE	PAPER
English Language	0500	Paper 1: Reading Passages Paper 3: Directed Writing and Composition
Afrikaans Second Language	0548	Paper 1: Reading writing Paper 2: Listening
Afrikaans First Language	0512	Paper 1: Reading Paper 2: Writing
French	0520	Paper 1: Listening Paper 2: Reading Paper 3: Speaking Paper 4: Writing
Spanish	0530	Paper 1: Listening Paper 2: Reading Paper 3: Speaking Paper 4: Writing
English Literature	0486	Paper 1: Poetry and Prose Paper 2: Drama Paper 3: Drama (open Text) Paper 4: Unseen
Mathematics	0580	Paper 1: Core Paper 3: Core



THE BRITISH
ACADEMY

Chemistry	0620	Paper 1: Multiple Choice Paper 3: Core Theory Paper 5: Practical test
Physics	0625	Paper 1: Multiple Choice Paper 3: Core Theory Paper 5: Practical Test
Biology	0610	Paper 1: Multiple Choice Paper 3: Core Theory Paper 5: Practical Test
Geography	0460	Paper 1: Geographical Themes Paper 2: Geographical Skills Paper 4: Alternative to Coursework
History	0470	Paper 1: Written Paper Paper 2: Written Paper Paper 4: Written Paper
Economics	0455	Paper 1: Multiple Choice Paper 2: Structured Questions
Business Studies	0450	Paper 1: Paper 2:
Accounting	0452	Paper 1: Paper 2:
Drama	0411	Paper 1: Written Examination Paper 2: Coursework
Computer Science	0478	Paper 11: Theory Paper 21: Problem solving
Design and Technology	0445	Paper 5: Scholl Based Assessment Paper 12: Design and Paper 32 or 32 or 42
Physical Education		
Thinking Skills		



THE BRITISH
ACADEMY

IGCSE 2 (grade 10)
Cambridge Examination (7 Subjects)

SUBJECT	CODE	PAPER
English Language	0500	Paper 2: Reading Passages Paper 3: Directed Writing and Composition
Afrikaans Second Language	0548	Paper 1: Reading writing Paper 2: Listening
Afrikaans First Language	0512	Paper 1: Reading Paper 2: Writing
French	0520	Paper 1: Listening Paper 2: Reading Paper 3: Speaking Paper 4: Writing
Spanish	0530	Paper 1: Listening Paper 2: Reading Paper 3: Speaking Paper 4: Writing
English Literature	0486	Paper 1: Poetry and Prose Paper 2: Drama Paper 3: Drama (open Text) Paper 4: Unseen
Mathematics	0580	Paper 2: Extended Paper 4: Extended
Chemistry	0620	Paper 2: Multiple Choice Paper 4: Extended Theory Paper 5: Practical test
Physics	0625	Paper 2: Multiple Choice Paper 4: Extended Theory Paper 5: Practical Test
Biology	0610	Paper 2: Multiple Choice Paper 4: Extended Theory Paper 5: Practical Test



THE BRITISH
ACADEMY

Geography	0460	Paper 1: Geographical Themes Paper 2: Geographical Skills Paper 4: Alternative to Coursework
History	0470	Paper 1: Written Paper Paper 2: Written Paper Paper 4: Written Paper
Economics	0455	Paper 1: Multiple Choice Paper 2: Structured Questions
Business Studies	0450	Paper 1: Paper 2:
Accounting	0452	Paper 1: Paper 2:
Drama	0411	Paper 1: Written Examination Paper 2: Coursework
Computer Science	0478	Paper 11: Theory Paper 21: Problem solving
Design and Technology	0445	Paper 5: School Based Assessment Paper 12: Design and one of the following papers Paper 32 or 32 or 42
Physical Education		
Thinking Skills		



AS AND A LEVEL (grade 11 and 12)

We work closely with Cambridge Assessment, Higher Education South Africa (HESA) and the South African Qualifications Assurer (SAQA) to ensure that the academic qualifications obtained at The British Academy provide access to tertiary institutions both in South Africa and in at least 160 countries across the globe.

AS Level (Grade 11/12)

Internal Examination and Cambridge Examinations
(6 Subjects)

Students in Grade 11 will enter the Senior Academic phase of the College after having written IGCSE examinations in seven subjects at the end of their Grade 10 year.

After careful guidance and consultation, each student must choose an academic pathway that will culminate in either AS Level examinations or following an accelerated programme to write full A Level examinations.

Students typically select 5 subjects at the AS Level as they enter in their Grade 11 year.

The list of subjects selected will include English Language and Mathematics to fulfil requirements for entry to South African tertiary institutions.

Whether students wish to obtain a degree or diploma qualification, the British Academy programme is flexible enough to make sure that we are able to maximise the potential of each student.

SUBJECT	CODE	PAPER
English Language	9093	Paper 1 Passages Paper 2 Writing
English Literature	9695	Paper 1 Passages Paper 2 Writing
Afrikaans First Language	8779	Paper 2: Reading and Writing Paper 4: Texts
Afrikaans Second Language	8679	Paper 2: Reading and Writing Paper 3: Essay
Spanish	8685	Paper 1: Speaking Test Paper 2: Reading and Writing Paper 3: Essay



THE BRITISH
ACADEMY

French	8682	Paper 1: Speaking Test Paper 2: Reading and Writing Paper 3: Essay
Mathematics	9709	Paper 1: Pure Mathematics 1 (P1) Paper 4: Mechanics 1 (M1) Paper 6: Probability and Statistics 1 (S1)
Chemistry	9701	Paper 1: Multiple Choice Paper 2: Structured Questions Paper: 3: Advanced Practical Skills
Physics	9702	Paper 1: Multiple Choice Paper 2: Structured Questions Paper: 3: Advanced Practical Skills
Biology	9700	Paper 1: Multiple Choice Paper 2: Structured Questions Paper: 3: Advanced Practical Skills
Geography	9696	Paper 1: Core Geography
History	9389	Paper 1: Document question Paper 2: Outline Study
Economics	9708	Paper 1: Multiple Choice Paper 2: Data Response and Essay
Business Studies	9707	Paper 1: Short answer and essay Paper 2: Data response
Accounting	9706	Paper 1: Multiple Choice Paper 2: Structured Questions
Computer Science	9608	Paper 12: Theory Paper 2: Fundamental problem solving
Design and Technology	9705	Paper 12: Written Paper2: Project one
Physical Education		
Thinking Skills	9694	Paper 1: Problem Solving Paper 2: Critical Thinking



THE BRITISH
ACADEMY

A LEVEL (GRADE13) Cambridge Examination (4 Subjects)

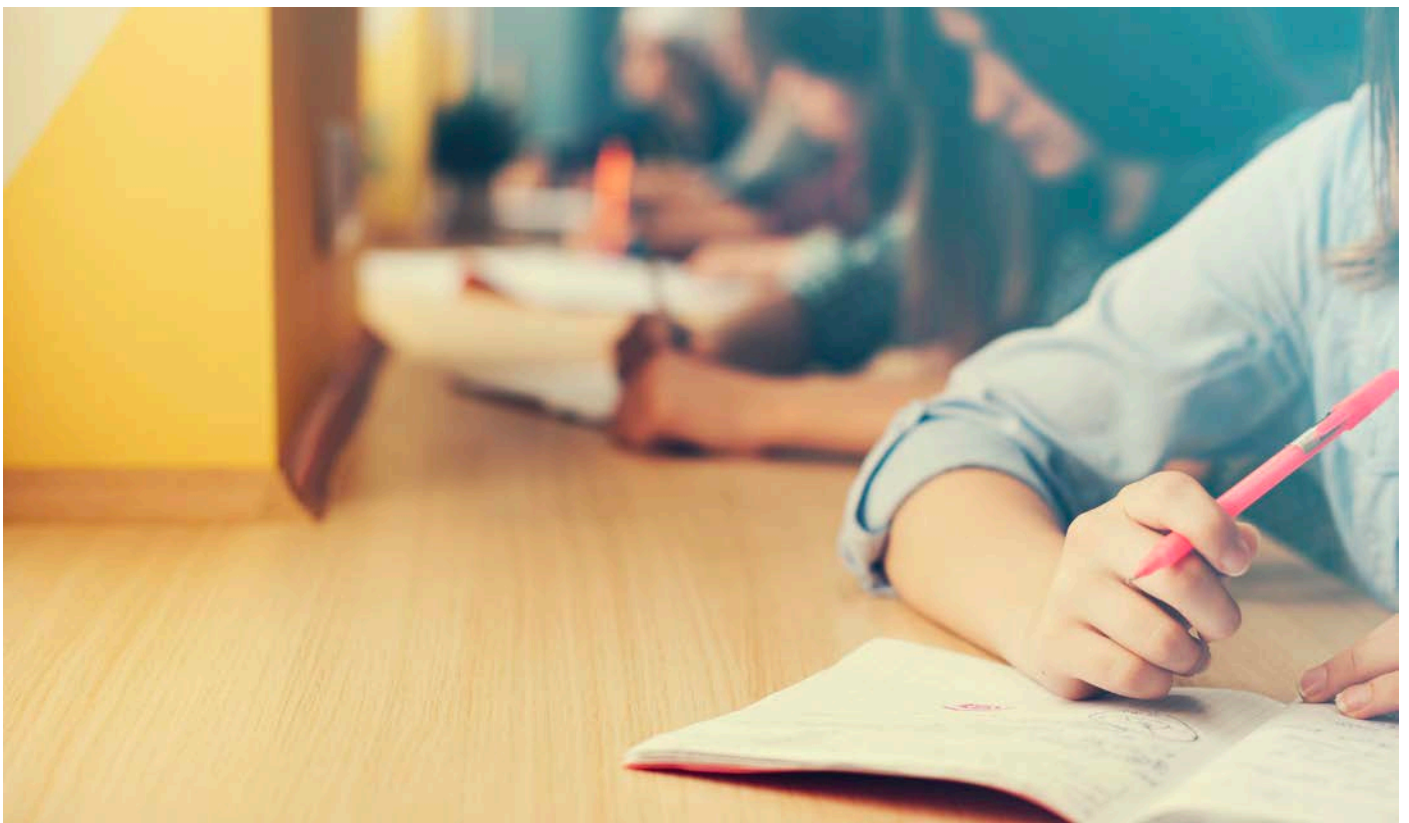
The accelerated program is offered to academically mature students who wish to complete 4 A Levels within their Grade 13 year.

SUBJECT	CODE	PAPER
English Language	9093	Paper 1: Passages Paper 2: Writing Paper 3: Text Analysis Paper 4: Language Topics
English Literature	9695	Paper 1: Passages Paper 2: Writing Paper 3: Text Analysis Paper 4: Language Topics
Mathematics	9709	Paper 3 Pure Mathematics 3 (P3) Paper 5: Mechanics 2 (M2) Paper 7: Probability and Statistics 2 (S2)
Chemistry	9701	Paper 4: Structured Questions Paper 5: Planning, Analysis and Evaluation
Physics	9702	Paper 4: Structured Questions Paper 5: Planning, Analysis and Evaluation
Biology	9700	Paper 4: Structured Questions Paper 5: Planning, Analysis and Evaluation
Geography	9696	Paper 2: Advanced Physical Options Paper 3: Advanced Human Options



THE BRITISH
ACADEMY

History	9389	Paper 1: Document question Paper 2: Outline Study Paper 3: Interpretations question Paper 4:
Economics	9708	Paper 3: Multiple Choice Paper 4: Data Response and Essays
Business Studies	9707	Paper 3: Case study
Accounting	9706	Paper 3: Structured Questions
Thinking Skills	9694	Paper 1: Problem Solving Paper 2: Critical Thinking Paper 3: Problem Analysis and Solution Paper 4: Applied Reasoning





THE BRITISH
ACADEMY

RECOGNISED SUBJECT LIST

GROUP I	GROUP II	GROUP III	GROUP IV	GROUP V	UNGROUPED
Compulsory	Compulsory	1-2 Subjects	1-2 Subject	1 Subject	Optional
English Language	Afrikaans	Biology	Biology	Business Studies	English Literature
	French	Chemistry	Chemistry	Accounting	
	Spanish	Mathematics	Mathematics		
	German	Physics	Physics		
			Geography		
			History		
			Economics		

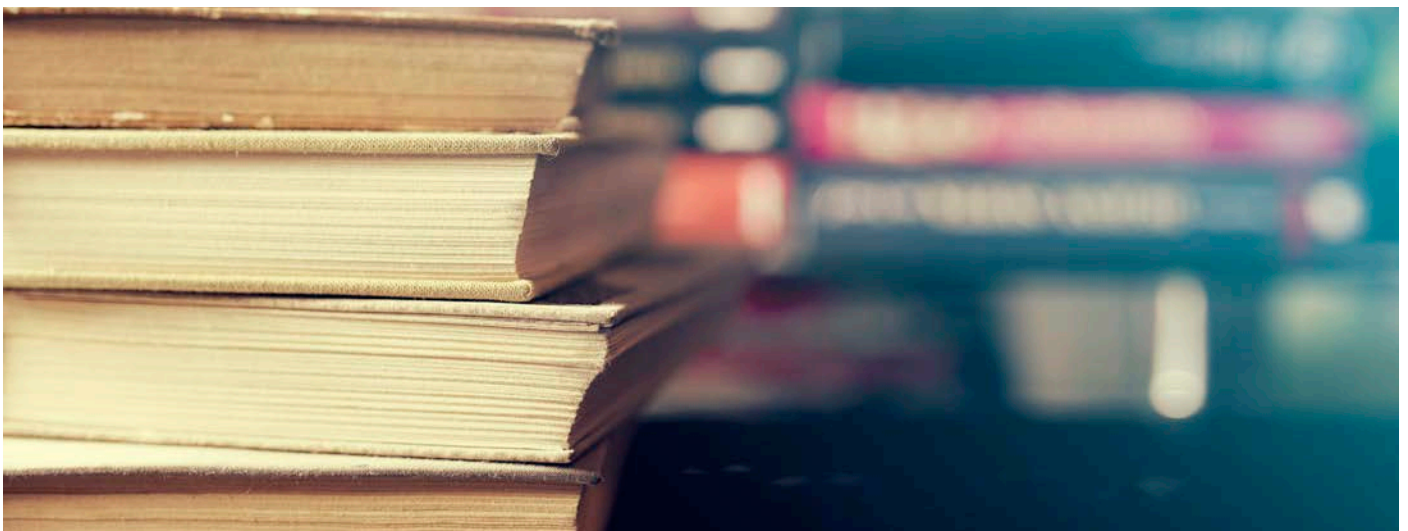
CAMBRIDGE QUALIFICATION EQUIVALENCE FOR SOUTH AFRICA

Minimum Requirements for University Exemptions (Degree Studies) (HESA)

- 4 AS Level D Symbols (50%) and 1 IGCSE C Symbols (60%) – Subjects grouping requirements apply see above. OR
- 5 AS Level D Symbols (50%) – Subject grouping requirements apply see above.

Minimum Requirements for Senior Certificate Equivalence (Diploma Studies) (SAQA)

- 2 AS Level E Symbols (40%) and 3 IGCSE C Symbols (60%) OR
- 2 AS Level E Symbols (40%) and 5 IGCSE E Symbols (40%)





THE BRITISH
ACADEMY

SUMMARY OF HESA MINIMUM ADMISSION REQUIREMENTS FOR EXEMPTION FOR BACHELOR DEGREE PURPOSES

Complete Exemption	Number of Required Subjects	Minimum Qualification Combination	Minimum Grade Required	Subject Group Requirements	Notes
Cambridge International A Level	5	2 subjects at A Level PLUS 3 subjects at IGCSE/O Level	E	Students must choose ONE subject from each of Groups I, II and III at either A Level or IGCSE/O Level. The fourth and fifth subjects for either A Level or IGCSE/O Level may be taken from any of the groups.	More than one subject can be chosen from a group providing that the minimum requirements have been met.
Cambridge International A Level	4	3 subjects at A Level PLUS 1 subject at IGCSE/O Level	E	Students must choose ONE subject from each of Groups I, II and III at either A Level or IGCSE/O Level. The fourth subject for either A Level or IGCSE/O Level may be taken from any of the groups.	
Cambridge International AS Level	5	4 subjects at AS Level PLUS 1 subject at IGCSE/O Level	D	Students must choose ONE subject from Group I or II and TWO subjects from two of Groups III, IV and V. The fourth and fifth subjects for either AS Level or IGCSE/O Level may be taken from any of the groups. English First Language should be offered and passed at appropriate level. N.B. Two languages must be offered to qualify for complete exemption	More than one subject can be chosen from a group providing that the minimum requirements have been met. Two examination sittings only. Where a subject is not examined in Oct/Nov session the following or preceding June session will be regarded as the same sitting. This is further explained on page 17 of this booklet



THE BRITISH
ACADEMY



“ We empower our students to ask insightful questions, explore disciplinary boundaries, and confront conventional ways of thinking. We invite you to learn more about us and discover an education built for you. ”



THE BRITISH
ACADEMY

TEACHING PHILOSOPHY

What do we mean by Invitational Teaching? Invitational teaching is interactive teaching.

“ We term our approach
'Invitational Teaching'.”

The term necessarily indicates an interactive contract between the student and the instructor and between student and his fellow students. The contract insists on the following:

- The instructor invites the student to participate in an interactive experience that will promote learning and move the participant forward on a road towards enlightenment. Only by willingly participating can success be assured.
- The students take responsibility for their education and refrain from passing this responsibility onto the instructor, guardian or any other third party.
- The instructor, in-turn, agrees to treat students with respect and as 'equals' within accepted parameters as explained below.
- 'Equals' does not mean that the instructor should attempt to be one of the student body. Boundaries must be clearly stated and defined at the start of the course.

What kind of institution are we?

We are a liberal institution based on a humanist philosophy that places individuals at the centre of their universe and gives them the freedom to express their individuality and grow without prejudice. This is the only life we have and we need to seize the moment and push out our individual boundaries. We celebrate 'difference' rather than insist on conformity, as long as it does not infringe upon the liberty of others.

We reject bigotry and promote tolerance. This does not mean we have no moral 'map' to guide us. On the contrary, we believe that students and staff should respect each other, irrespective of class, race or creed and that there are moral laws that bind all human beings. Human welfare and happiness should be at the centre of our decision making, for the betterment of humanity, not the betterment of any single group. We embrace South Africa and the idea of the Rainbow Nation. Open, rational discussion is encouraged, as is the open forum.



THE BRITISH
ACADEMY

THINKING SKILLS PROGRAM

The British Academy is affiliated with Thinking Schools South Africa (TSSA). At The British Academy we are working towards all our learners becoming critical thinkers.

Teaching critical thinking is not something that teachers are explicitly trained to do. In line with our centred learner teaching philosophy, all the staff from The British Academy went through innovative training presented by TSSA.

We have already come a long way in developing an effective teaching methodology in what we have termed Invitational Teaching. Students are expected to take responsibility for their own learning, to develop individual

strategies that suit them to become effective learners. Becoming self-disciplined, independent thinkers is our aim. Students are taught a wide range of strategies and tools that enable them to engage in higher order thinking. Dr David Hyerle's Thinking maps and Dr Edward de Bono's Thinking hats are applied across the curriculum at every level. These thinking languages enable our learners to organise their thoughts and make effective decisions about how to approach their work.





THE BRITISH
ACADEMY

PERSONAL DEVELOPMENT PROGRAMME

At the British Academy the development of our learners is very important to prepare them for real life. PDP is concerned with developing knowledge about the self and skills that will enable young people to engage socially and be responsible citizens.

We assist and prepare our students with various programs and speakers to realize who they are as a person, where they are going and to make informed decisions and choices.

Although The British Academy's focus is on academic performance, we do encourage our students to join extra and co-curricular activities like Chess Club, Basketball, Table Tennis and other recreational activities.

We offer the following:

- **Physical Education**

The physical education program is designed to provide purposeful activities that will develop fundamental motor skills. Participation from all the learners is encouraged as a way to build team spirit.

- **Life Skills / Thinking skills**

Life Skills/Thinking Skills is an interdisciplinary learning area that orientates students to engage in a personal development journey towards life. These include opportunities to engage in the development and practice of a variety of life skills, to solve problems, to make informed decisions and choices and to take appropriate actions to live meaningfully and successfully in a rapidly changing society.

- **Social Awareness**

The student's involvement in community projects are an essential part of our teaching philosophy, by taking ownership and being the change they want to see in the world. Our aim is to lead by example, to serve others, to respect other cultures and to contribute positively to society.

- **Toastmasters**

The value of public speaking and speech craft are great and include:

- An enhancement in both ability and confidence in virtually all manners of verbal communication, from conversation at the dinner table to political speeches and debates.
- An internationally recognised certificate of completion of the basic course, which can aid in applications for universities or jobs.
- If also working for your President's Award, the Toastmasters course is a recognised skill.
- A chance to discover the orator and raconteur inside us all.



THE BRITISH
ACADEMY

- **Mentorship:**

Mentorship is a personal developmental relationship where advice, organisation and support is given to a person who needs assistance or guidance. In such a busy and time constrained world many students feel alone, stressed and overwhelmed. Mentorship is a new program that will be introduced free of charge. We will assist students with time management and helping to assist students with a general balance in their lifestyle. This program will offer advice and guidelines as well as a place that students can voice their difficulties. It is made for the benefit of the students to try help assist

and encourage an internal mental state conducive to achieving an individual's potential. It will also assist with the basic life skill of organisation, prioritising and balance in general life situations and not just academic.

- **Biolink:**

In addition to our scheduled lessons, we have additional BioLink concentration sessions. This will be at your own charge. BioLink uses a unique combination of EEG and HEG Educational Biofeedback Technology as a Level 1 support intervention for people of all ages for Attention and Hyperactivity behaviour problems, as well as Peak Performance Attention Training.





THE BRITISH
ACADEMY

THE PRESIDENT'S AWARD

What is the President's Award?

1956: Founded in the UK, as The Duke of Edinburgh's Award

1983: Introduced in South Africa, as the Gold Shield Award

1994: Re-launched in South Africa as The President's Award for Youth Empowerment, with Nelson Mandela as the Founding Patron-in-Chief.

2010: Active in 140 Countries World Wide, 35 of which are in Africa

• Mission

To empower young people by providing a balanced, non-competitive framework for self-development.

To increase their self-esteem and enhance their capacity to achieve. To encourage them to become responsible active citizens within their communities.



• The areas

Community Service - To learn how to give useful service to others.

Skills Development - To encourage the development of personal interests, creativity or practical skill.

Physical Recreation - To encourage participation in physical recreation and improvement in performance

Adventurous Journey - To encourage a spirit of adventure and discovery whilst undertaking a journey in a group.

If you need more information regarding the president's award program, please visit their website at www.presidentsaward.co.za



THE BRITISH
ACADEMY

2017 YEAR CALENDAR

SCHOOL HOURS

Full Time: Mondays – Fridays 07:45 – 15:00

A2: Monday – Fridays 07:45 – 17:00

2017 SCHOOL CALENDAR

Term 1: Wednesday 11 January – Friday 31 March

Public and school Holidays:

Term 2: Tuesday 5 April – Friday 24 June

Public and school Holidays:

Term 3: Monday 18 July – Wednesday 07 December

Public and school Holidays:

Midterm Break:

Monday 18 September – Friday 22 September





THE BRITISH
ACADEMY

SCHOOL FEES

1. A student's enrolment is subject to the full Terms and Conditions stated hereunder and as per The British Academy (TBA) Code of Conduct.
2. The enrolment of any student shall be subject to the sole discretion of TBA.
3. The conditions of enrolment may be amended upon one term's notice to the parents/guardians of the student.
4. No indulgence or extensions of time granted by TBA shall constitute a waiver of its rights to enforce any condition herein.
5. If a prospective learner is offered a place at The British Academy (TBA) the following fees become payable according to the fee structures:
 - a. NOTE that payments via Direct Debit are compulsory.
 - b. Upon submission of an application form, a non-refundable application fee of R1000 per learner is payable.
 - c. Upon submission of an application form, where applicable, non-refundable Practical Fees may apply.
 - d. A Registration Fee, according to the Fee Structure, is payable in advance before studies can commence.
 - i. Within two (2) weeks of acceptance of a student and before the student's admission to TBA, a predetermined amount shall be payable as a registration fee. This registration fee is deducted from the course fee as per the applicable Fee Structure and not refundable.
 - ii. Should the student not enter the Academy as contracted the Registration Fee will be retained and the balance of the fees contracted for shall become payable.
 - e. Deposit
 - i. Within two (2) weeks of acceptance of a student and before the student's admission to TBA, a 10% deposit shall be payable and held in trust till the end of the student's enrolment with TBA. At the end of this period the deposit, minus any amount owed to TBA, will be refunded.





THE BRITISH
ACADEMY

- ii. Deposits may NOT be used by Parents/Guardians to pay for school fees.
 - iii. Deposits may be forfeited where school fees are not paid according to the Payment Schedule.
 - f. Subject changes will incur a R500 fee after the second month at TBA. After the second month no subject changes will be allowed. After this date, even if a student does not attend a subject class anymore, the full fee for said subject will still be payable to TBA.
6. Payments, Invoices and Statements
- a. Invoices will be raised in accordance to the Payment Schedule above.
 - b. Statements, for the applicable payment periods, will be issued to the student showing the outstanding amount and the applicable fees due.
 - c. All fees are payable in advance on the 1st day of each applicable month
 - d. Late payments will incur a penalty fee of 5% per month on the outstanding amount. This penalty will be charged to your account for every 30 days for which we do not receive full payment.
- e. Parents/Guardians/Applicant are responsible to pay the School Fees in a timely fashion and according to the agreed Payment Schedule. Failure to do so may...
- i. Result in the de-registration of Applicant/s.
 - ii. Result in legal action to recover the outstanding fees, blacklisting with credit agencies, etc.
 - iii. Result in incurring additional costs, for recovery of fees, charged to the account. In such a case all legal fees will be for the account of the parties responsible for payment of the school fees.
7. Discounts:
- a. A discount of 7.5% is applicable for students who pay the annual fees in advance.
 - b. For all other discounts
 - i. Discounts will be applied to the last monthly payment/s in a calendar year.
 - c. Where accounts go into arrears all discounts that were given will be reversed and relevant amount added to the account.

“ The British Academy provides an enriched learning environment that has helped countless students get ahead. We’re extremely proud of our students and staff, who are always eager to learn, create and grow together. ”



THE BRITISH
ACADEMY

8. Termination of enrolment:
 - a. The registration and practical fees are non-refundable
 - b. TBA will be given a full term (three months) notice at the beginning of the term (see Calendar below) before the 7th of the applicable month, failing which the full amount of the following term's fees will become due and payable.
 - c. After 1st of September of the applicable year no pro-rata refunds will be given.
 - d. Students who have forfeited their place at TBA due to breach of The Code of Conduct, and whose enrolment is therefore terminated in writing, will still be liable for all tuition fees as per this contract, INCLUDING a 3-month notice period. In case of students whose tuition fees were paid in advance NO refunds will be made.
9. This contract covers Tuition Fees ONLY. Any other fees, including Exam fees, practical fees, travel costs to exam location, text books, notes, photocopies, stationary, costs of outings or day trips are not included in the tuition fees.
10. Should a teacher be unavailable due to sickness or resignation students and parents should acknowledge that supervision will be offered in such subjects until a substitute teacher is procured. No refunds or discounts will be offered during such unforeseen periods.
11. The parents or guardians (persons signing the application form) hereby indemnify and agree to hold harmless The British Academy, the Directors, Staff, or the authorized agents or representatives of the aforementioned, against any and all claims, howsoever arising, including but not limited to injury, death, loss, damage, cost or expense, including legal costs, suffered by the pupil or a third party as a result of or during the enrolment of the student at The British Academy.
12. The parents or guardians (persons signing the application form) hereby agree that TBA may perform a credit check as part of this application.





THE BRITISH
ACADEMY

STATIONERY AND TEXTBOOKS

Tuition fees do not include the cost of textbooks and stationary. Prescribed textbooks can be ordered at the Administration Office.

THE BRITISH ACADEMY

THE DIPLOMAT'S CHOICE

CAMBRIDGE
International Examinations
Cambridge International School

- Cambridge Checkpoint
- Cambridge IGCSE
- Cambridge International AS Level
- Cambridge International A Level
- Cambridge ICE
- Cambridge AICE

012 940 5343



THE BRITISH
ACADEMY

EXAMINATION PROCEDURES

External Cambridge Examination Fees

Examination fees are not included in tuition fees and are paid separately at time of entry for examinations. Fees are subject to change according to the exchange rate at the time of entry. Penalty fees apply for late entries.

Examination procedures

Question papers are set by Cambridge. The examination papers are sent from Cambridge to the examination venue. The complete examination scripts are returned to Cambridge for marking. There is a mid-year session May/June and the end of the year October/November.

Examination Results

May/June results are available in August and end of the year results in mid-January of the following year. Certificates are issued by Cambridge.

Two examination sitting Rule

The Two-Sitting Rule for HESA exemption purposes in terms of Cambridge qualifications applies to exemptions by means of Cambridge International AS Levels, Cambridge AICE Diploma and Cambridge HIGCSE.

Candidates qualifying for the above exemptions for Bachelor Degree purposes need to meet the minimum requirements in two examination sittings. Examinations taken in the same calendar year are regarded as ONE sitting.

Where a subject is not examined in either the Oct/Nov or the May/June session, the following or preceding Oct/Nov or May/June session will be regarded as the same sitting, e.g. Afrikaans Language is not offered by Cambridge in the June session and Portuguese Language, Turkish, German etc. are not offered in the October session.

No student will be allowed to write the CIE unless they achieve a minimum of 50% average per subject.





THE BRITISH
ACADEMY

CODE OF CONDUCT

Complete Code of Conduct will be provided on acceptance and admission of the student. The Code of Conduct must be read by both students and parents.

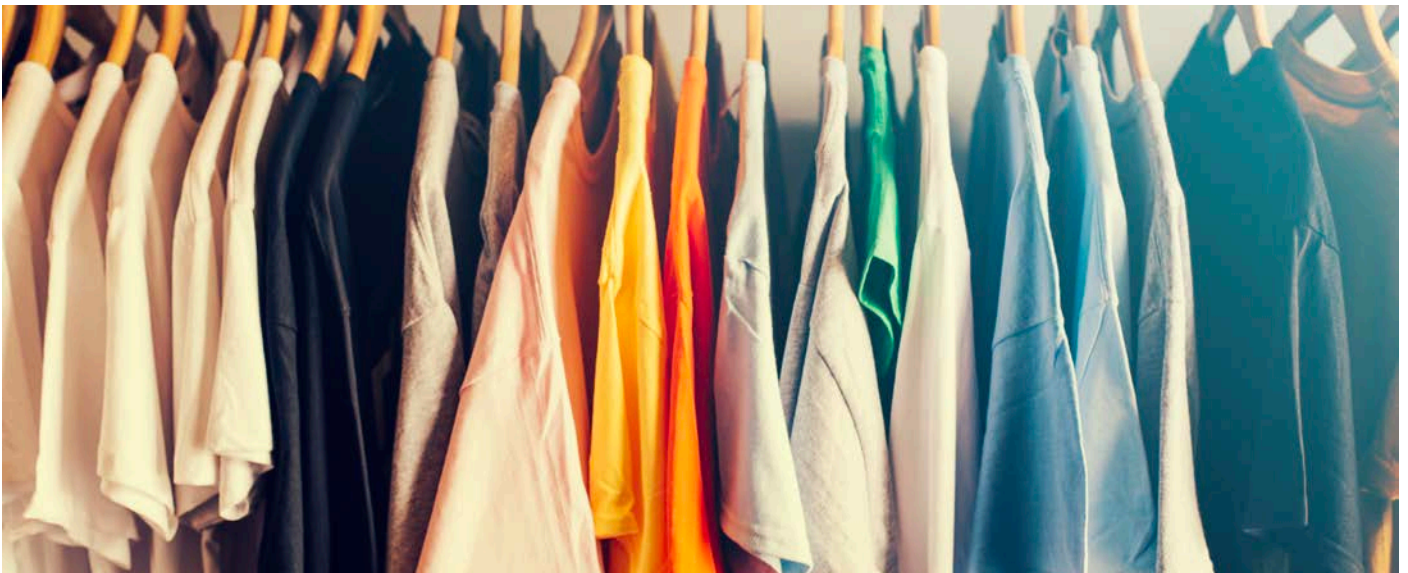
The agreement sheet must be completed and returned before the student commences his/her studies at The British Academy.

DRESS CODE

- Present in a neat, tidy and clean state;
- Wear clothes that are in good condition, not ripped or damaged;
- Ensure no undergarment is visible;
- Ensure no offensive or questionable writing appears on wearing apparel;
- Covered shoes must be worn at all times in the Science laboratories;
- Sandals may be worn providing they have straps on the ankles (No flip flops are allowed).

The following are not acceptable:

- Short shorts or skirts;
- Sagging clothes;
- Bare midriffs;
- Strapless tops;
- Disruptive makeup;
- Spaghetti straps;
- Visible body and tongue piercing;
- Flip flops or high heels.





THE BRITISH
ACADEMY

CAMPUSES

BROOKLYN

Address: 202 Main Street Brooklyn; Pretoria

Phone: (012) 940 5343

Email: info@britishacademy.co.za

Web site: www.britishacademy.co.za





THE BRITISH
ACADEMY

NOTES:

Area containing horizontal lines for taking notes.



THE BRITISH ACADEMY

www.britishacademy.co.za